



Frimley Junior School AQC

6.00pm Tuesday 25 May 2021 via Teams

Attendees: Tony Ryles (Chair), Clare Wright (Headteacher), Suzanne Bullen, Rachel Farage, Richard Forster, Sam Laws, Natalie Stoker, Anna Stroud, Roberta Wolff

In attendance: Patricia Davies (shadowing Roberta Wolff), Caroline Hammond (Cover Clerk)

Meeting convened at 6.00pm

This is the first Frimley Junior School AQC meeting.

1. Standing items

- Apologies: Vanessa Land
- Declaration of interests further to those previously declared: none
- Approval of minutes: Minutes from 30th March 2021 approved with one amendment – Natalie Stoker omitted from the list of those present
- Matters arising:
 - CW confirmed that plans to celebrate Frimley joining TPT with staff and students will coincide with the opening of the new Learning Resource Centre in September
 - Simon Jarvis has asked for all serving governors to stay on for one more year on AQC – currently 11 including vicar
 - AQC Terms of Reference – TR has reviewed the required constitution of the AQC and it is a close fit with what we have currently - TR will discuss further with SJ
 - The AQC Code of Conduct is in draft – TR has responded – to circulate at next meeting

Actions: *AQC Code of Conduct agenda item at next meeting*

2. Chair's Business

2.1 Trust Update

- TR attended Tomlinscote AQC – informative and informal
- TR involved in interview process for the Head of Information, Communication and Learning Technologies across the Trust – Mark Morren has been appointed - 3 year project to develop technology across Trust
- TR training to be undertaken on school's Educare system - managing allegations against staff and safer recruitment in education

2.2 Allocation of roles within the AQC – roles as confirmed in mins of meeting 6 October 2020 continuing to next September

- NS Safeguarding
- RW SEND
- TR Training
- R Forster Health and Safety
- TR Equality and Diversity until end of year

Actions: *TR to complete training*

3. Head's update

3.1 Report to AQC including outcomes

- CW explained that the Head's Update is now a slimmed down version of what has been reported previously to governors as detail now goes through Vince Scanella at the Trust and not the AQC – CW outlined the central points in the tabled document
- TR suggested the inclusion of feedback on visits to school as a regular agenda item
- Transition arrangements for year 6s are in place working closely with Tomlinscote
- NS asked what was in place for year 2s - CW discussed the transition arrangements for year 2s
- RW asked if the school will get SATS baseline reports from infant schools. CW responded that we will receive teacher assessments only, no testing
- RW asked what is in place for monitoring impact of well-being input. AS outlined measures in place so far and this will continue in September
- TR mentioned individual case studies reported at Pupil Progress Meetings which showed that emotional wellbeing has been critical to some children from the start of lockdown to now, and a sense of the progress made is evident - staff are making sure no child left behind. AS is looking at resources to quantify input
- PD asked what is in place for wellbeing of staff. The school has put in place CPD for staff covering mindfulness and triggers of stress- monthly wellbeing newsletter with ideas of how to support healthy lifestyle and referencing helplines. The Mental Health Ambassador team is being established to further develop open door approach across school for staff and children. The Headteacher sends tokens of appreciation at the end of each half term. A staff survey staff on workloads has met with a good response.

Actions

- *Feedback on visits regular agenda item*
- *AS – resources to quantify input*

3.2 Complaints monitoring – nothing to report further

3.3 Attendance – figures are good – one child not back since last March and Inclusion Officer is now taking legal action - at time of meeting 14 children have had PCR tests – no positive cases.

4. Safeguarding

- CW presented the safeguarding report - AS is taking on fourth DSL role and will undertake statutory training
- Surrey County Council's safeguarding audit made a number of recommendations all of which have been actioned
- CW has identified the need for supervision for DSLs as they have an increasing number of extreme, in depth cases to deal with and has raised this with SJ, who has proposed to offer supervision to all safeguarding leads across the Trust.
- NS offered to send her school's safeguarding reminders to AQC members
- The school has invested in an app to assist in safeguarding training for staff

5. Policy

Admissions Policy 2020-21 and 2021-22 was tabled and approved unanimously.

6. Calendar

- Trust Advisory Forum on 22 June 2021 - as many AQCs as possible to attend please
- Next meeting – 13 July – gam via Teams