



Tomlinscote AQC

6.30pm, Monday, 5th July 2021, Tomlinscote School

Attendees: Rebecca Davis (Chair), Colin Cavan (Vice Chair), Rob Major (Principal), Rebecca Barnes, Helen Ellis, James Gardner, Giles Johnson, Rebecca Jukes, Heather O'Connor, Nikolina McKenzie.

In attendance: Kate Thomlinson (Clerk).

Meeting convened at 6.30pm.

1. Standing Items

- Apologies: Sara Long
- Declaration of interests not previously declared: None
- Approval of Minutes: Minutes from 10th May 2021 approved.
- Matters Arising:
 - AQC Safeguarding training **to take place 6pm, 15th July**
 - GJ to share his anti-bullying data with AQC Members. **Completed**
 - GJ to liaise with Helen Rushby so that the anti-bullying policy is updated to reflect current practice. **Completed. GJ drafting policy.**
 - RM to investigate including anti-bullying training into pastoral programme for parents. **A programme for parents has been put together with a segment on bullying.**
 - RD to discuss with TPT the possibility of Trust-wide anti-bullying training to ensure a Trust wide approach. **Ongoing**
 - RD to confirm AQC roles before the next meeting. **SL to become Pupil Premium Lead; CC & NM to become SEND Lead; GJ to become E&D Lead; HOC to remain as Safeguarding Lead**
 - KT to set up an accessible spreadsheet referencing where to find AQC document. **All documents held in the Documents section of Governors Hub**
 - KT to circulate SAfE details. **Completed**
 - All to look at current QIP and consider methods of monitoring relevant areas with a view to confirming QIP role. Suggested roles are: **Roles Agreed.**

○ Key Improvement Area	○ Responsible
○ 1a	○ RD, SL
○ 1b and 1c	○ SL, GJ, HOC, CC, NM
○ Baseline Assessment of Y7	○ RJ
○ 2a	○ SL
○ 2b and 2d	○ RD
○ 2c	○ RJ
○ 3	○ RD



○ 4a and 4b	○ JG
○ 4c (part of the 6/7 transition)	○ RJ
○ 5	○ HOC, GJ, NM, CC
○ 6a and 6c	○ TBC
○ 6d and 6e	○ RD

- RM/RD to discuss upcoming decision on releasing results of Y11 internal assessments.

Results not released.

- RM to circulate brief introductory material regarding the work being done with Y10 prior to the next AQC meeting. **Update on Y10 later in meeting.**
- JG/RM to discuss plans for 50th Anniversary. **Ongoing.**

2. Chair's Business

2.1 TPT Scheme of Delegation

TPT Scheme of Delegation noted. Mastery and VESPA discussed. Some staff concerns re introduction of this initiative at the end of the academic year. The timing is to ensure staff are fully competent in new methodology by September. Feedback will be sought from both learners and staff in the new academic year as to how the initiative is working.

2.2 Update on Councillors Actions Since Last Meeting

- JG has been in touch with careers re work placements
- SL has started work investigating pupil premium

2.3 Matters Arising Following Circulation of Agenda

None

2.4 Actions Required/Consequences to be followed up after the meeting

None

3. Principal's Update

3.1 2020-21 QIP Review from SLT

RM presented the review of the QIP.

- The success of the catch-up programme was noted and the resultant feedback is informing plans for next year in terms of ideas for activities to develop social and emotional skills.
- Baseline testing for Y7 is currently taking place to assess the needs of this cohort.
- Deep dives into subject areas have restarted, Creative Arts was the first area to be looked at.
- Flight paths no longer exist. Learners work towards improving their learning approach.
- Technology use across the curriculum is very good and further on that it would have been without the pandemic.
- Transition with Frimley Junior and Ravenscroft has been good. Transition will be improved when restrictions ease.
- The AQC oversight will hopefully improve as it becomes easier for Councillors to visit and interact with learners and staff.



3.2 DRAFT 2021-22 QIP

- Target is ALPS 3 across all subject areas. English and Maths are becoming the focus of areas to improve as while they are good there is scope to move them to excellent. External resource will be sought to help assess plans for improvement.
- It was recognised that parental engagement is key. Currently parental engagement is focused at Y11, capacity issues prevent this being provided lower down the School.
- Behaviour post lock-downs has provided challenges. From September there will be a 'reset' with regards to behaviour. There will be clear communication to both learners and parents in terms of expectations. A small minority in the current Y7 have been particularly difficult. The Head of Y7, HE informed the AQC of the positive approach being taken with these young learners.
- A literacy coordinator will be employed to help across the curriculum to assist with the Mastery approach.
- 'Respect' will become a theme across the School reinforced through PSHE, assemblies and throughout the curriculum.

3.3 Year 10 Update

Y10 have sat formal exams, the data for which is not yet available.

3.4 Admissions Code Update

To be updated post meeting

3.5 Complaints Monitoring

There is currently one outstanding complaint. An AQC panel has been convened.

3.6 Actions Required/Consequences to be followed up after the meeting

Action: RM to invite a Head of Year to a future AQC to answer questions on progress tracking since the removal of flight paths.

Action: RM to update AQC on Admission Code changes.

4. Safeguarding

4.1 Safeguarding Update

RM updated the AQC on safeguarding issues across the School. AQC members were reminded of the date for on-site safeguarding training (6pm, 15th July)

4.2 TS Response to recent Ofsted Report on Sexual Harassment

Helen Rushby is heavily involved in the Trust-wide response to this report. There have been a number of meetings held with the DSLs from across the Trust. Helen is currently data gathering to assess the situation in Tomlinscote specifically and an action plan will be developed based on this evidence.

4.3 Updates on attendance monitoring (staff and students)

At least 8 staff are absent and learner attendance is deteriorating due to self-isolation requirements.

4.4 Actions Required/Consequences to be followed up after the meeting

Action: RM to provide data of key safeguarding indicators to include; fixed term exclusions, sexual harassment reports, racist incidents.

5. Any Other Business

None



6. Dates of Next Meetings

AQC Safeguarding training to take place 6pm, 15th July

Dates for Next Year

- 11 October 2021
- 6 December 2021
- 7 February 2022
- 21 March 2022
- 16 May 2022
- 20 June 2022

Meeting closed 8.40pm