



Frimley Junior AQC Minutes, Tuesday 5th October 2021, 6pm

Present: Tony Ryles (Chair), Vanessa Lands (Vice Chair), Clare Wright (Head), Rachel Farage, Anna Stroud, Natalie Stoker, Suzanne Bullen, Patricia Davis, Richard Forster

In attendance: Kate Thomlinson (Governance Professional)

The meeting started with a tour of the new Learning Resource Centre. The building has been completely refurbished over the summer and now provides an exciting and contemporary learning environment for all Frimley Junior learners.

1. Standing Items

- 1.1 Apologies: No apologies received.
- 1.2 Declaration of Interests: No further interests declared.
- 1.3 AQC Minutes 21st June 2021 were approved.
- 1.4 Action Points from previous meetings
 - AS looking at different ways to assess the impact of the wellbeing programmes – *Frimley assessed different systems over the summer and decided Jigsaw REST (Resilience and Engagement Scale and Toolkit) would best meet the needs of the School due to ease of implementation; because it complements what is already taking place in the classroom; and because impact can be easily assessed. Staff will be introduced to Jigsaw REST during the November Safeguarding INSET day and then rolled out to every year group. TR thanked AS for the work put into the implementation of this system.*
 - Format of documentation provided prior to meeting to be reviewed by HT and Chair – *This meeting has been scheduled for later in the year.*

2. Chair's Update

TR confirmed the roles with the AQC. RF raised the necessity for a Mental Health Link Councillor and volunteered to take on this role. It was suggested that a Deputy Safeguarding Link Councillor would help to share the work of this large role, Suzanne Bullen volunteered to take on this role.

Action: RF and TR to discuss Equality and Diversity AQC role.

2.1 TPT Update

The recent OFSTED visit to SFCF was noted as well as the upcoming TPT Strategy Day.

2.2 Feedback on Councillor Visits

TR and CW have met on a regular basis. No other councillor visits to report.

Action: *KT to confirm who takes responsibility for the Single Central Record noting that there is a Trust HR Compliance Officer.*

3. Head's Update

3.1 Head's Report

CW presented her written report. Attendance is at 96.35% against a target of 97%. There are no outstanding complaints and no exclusions.

3.2 School Improvement Plan

CW presented the review of the Strategic Development Plan 2018-21 noting that areas in red were due to COVID and are now being looked at.

Enrolment numbers were discussed. There are currently 76 in Y3. Overall the numbers of young children in the local area are declining. SCC have predicted that by 2030 Frimley Green and Heathside will be down two form entries (these figures include current housing development). Currently Surrey Heath has a 9% vacancy rate, the second highest rate in Surrey.

There is a large amount of work being put into transition. The Head Boy and Head Girl have been visiting infant schools and Y2's have been invited to visit for activities. Community Activities, including a Christmas Market, are being planned. However, in reality 90% of intake is from two feeder schools.

The Pupil Progress Meetings will be held in two weeks' time. Vince Scannella, Trust Director of Education will be present, as will the AQC Chair. Two part-time catch-up teachers have been employed. Frimley have identified the children who will benefit from the National Tutoring Allowance and the Recovery Premium. These children will receive a minimum of 15hrs of In School Led Teaching.

Mark Morren, Trust Head of ICLT has been supporting Frimley staff introducing iPads to enhance learning. There are now 110 iPads available to learners compared to 30 at the start of the summer. iPads have all been programmed with the appropriate apps and teachers have been trained by Mark through the Apple Accreditation Programme. Mark will catch up with all staff after half term.

A Family Link Worker has been recruited. This is a new role which will work closely with the Safeguarding team.

Frimley are looking to recruit for an Early Morning Assistant as there is now high demand for this facility. Currently students from SFCF are assisting with the after school clubs and this is proving to be very successful for all involved.

Action: *KT to circulate enrolment figures.*

3.3 School Self Evaluation Form

CW discussed the SEF which will be presented to Trust Curriculum Board 13th October.

4. Safeguarding

4.1 Safeguarding Update

There are no major safeguarding issues to report. In general, children are still struggling to re-socialise following relaxation of COVID restrictions. This is presenting itself as low level disruption with some children.

Securely Software has been installed. This flags any internet activity that may cause concern and can be tracked to the individual iPad. Frimley are looking at using CPOMs to record safeguarding incidents.

Action: RF to invite NS to Safeguarding INSET taking place 1st November 2021

4.2 Child Protection and Safeguarding Policy

The Child Protection and Safeguarding Policy was approved.

AOB

The Admissions Policy was approved.

It is likely SIAMS will take place in the next academic year. Ofsted are unlikely to visit within three years of Academisation.

5. Calendar

- 16 November 2021, 9am (It was suggested that this meeting will include a Curriculum Presentation)
- 18 January 2022, 6pm
- 29 March 2022, 9am
- 24 May 2022, 6pm
- 19 July 2022, 9am
- 11.45am, 21 June 2022, Trust Advisory Forum