

SFCF AQC Minutes, Monday 22nd November 2021, 5pm

Present: Helen Manning (Chair), Rachel Holmes (Vice Chair), Catherine Cole (Principal), Greg Thornton, Dawn Arnold, Lucija Johnson, John Luxton
In attendance: Matt Smith (Assistant Principal), Rebecca Rhodes (Assistant Principal), Kate Thomlinson (Governance Professional).

1. Presentation: Rosenshine, Vespa and Mastery

Postponed until more Councillors are present. It was agreed that this will be covered at a separate meeting.

2. Standing Items

- 1.1 Apologies: Steve Birtles, Justin Slater, Peter Williams, Andrew Freeman, Simon Reigh, Helen Ruxton
- 1.2 Declaration of Interests not previously declared: HM declared an interest regarding the Admissions Policy approval as her son has applied to the College for September 2022 entry
- 1.3 Minutes from 4th October 2021: Approved
- 1.4 Action Points from previous meetings:
 - KT to circulate a Structure Diagram. **Completed**
 - KT to clarify role of AQC in HR monitoring. **Completed**
 - Councillors to consider when they are able to visit College and RH to co-ordinate. **GT to visit Careers.**
 - KT to publish College calendar of events on Governors Hub/share Matt Shepherd's document. **Completed**
 - Councillors to resolve any Prospect Trust email issues with IT
 - SLT to update AQC Induction Document on the Google Drive: RR to update on Rosenshine etc.
 - KT to clarify process of QIP approval. **Completed**
 - SR to add 'Name', 'Date', 'Progress' information to QIP for AQC. **Completed**
 - KT to request the breakdown of ethnicities among staff from the HR dept - *Data requested 15th October.*

3. Chair's Update

3.1 New Student Councillors

Introductions were made to Lucija Johnson and John Luxton, the new student councillors.

3.2 Trust Update

HM gave a verbal update on the Trust Strategy Day that took place 12th October, a collaborative exercise to help focus the priorities of TPT.

4. Senior Leadership Team Update

4.1 Principals Update (Including complaints monitoring and attendance update)

CC presented a written report. The growth in blue dots was noted. Study support are compiling a proposal for expansion to put to TPT in the New Year.

There has been an increase in reported cases of sexual harassment. This has followed tutorials on this subject. Student Councillors reported that the tutorials have been successful in raising the profile of difficult issues. It was noted that the second years have received a condensed tutorial programme due to lock down in 2019/20.

There is concern among students and parents regarding the TAG process for this year. The government are not making an announcement on this until 7th February 2022.

The fire drill carried out this week was successful.

To date there have been 3,115 applications with another 400 as yet un-submitted.

Action: Councillors to give feedback to CC on format and content of written report

Action: CC/RR to include a target figure for attendance.

4.2 Update from Quality Review Meetings

Learner Voice has so far received just under 3,000 responses and the results will be ready for the next AQC in January.

Quality Walks are currently taking place, RR will report back on the findings from these at the next meeting. Next year Councillors will be invited to Quality Meetings as they were in the past, this year it was not possible due to the Ofsted visit.

Action: RR/SR/RH to consider how Councillors can engage with Curriculum Area Action Plans this year.

5. Quality Improvement Plan

Councillors who attended the Open Evenings were extremely positive about the experience. Areas including Law were highly interactive and the QR codes worked well. For those departments with just one member of staff, the evenings were very intensive. If students were unable to attend Open Evenings due to illness there will be opportunities in the New Year to visit the College. Congratulations to all of those involved in the organisation and hosting of these large events.

RH is due to attend the Equality and Diversity Working Party taking place 25th November and will report findings to the AQC in January.

6. Safeguarding

6.1 Safeguarding Update

There is a high level of underlying student (and staff) stress not being helped by the uncertainty over the TAG process for this year. The Safeguarding Team are working with

staff to help students manage this. The Safeguarding Team are working with a case of suspected forced marriage and have sought external advice. There has been an increase in paracetamol use as a form of self-harm and suicide attempts. This has been reported to the Hampshire Safeguarding Board and is recognised as a regional problem.

JS recently attended a meeting with the Safeguarding Team and will report on Safeguarding at future AQCs.

6.2 Child Protection and Safeguarding Policy

The Child Protection and Safeguarding Policy was approved by the AQC subject to any objection from JS (Safeguarding Link Councillor) to be received before 24 November.

6.3 Safeguarding Audit

The Safeguarding Audit was approved by the AQC subject to any objection from JS (Safeguarding Link Councillor) to be received before 24 November.

6.4 Care Experienced Students Policy

The Care Experienced Students Policy was approved by the AQC subject to any objection from JS (Safeguarding Link Councillor) to be received before 24 November.

7. Admissions Policy

Action: HM to clarify the exact process if the college were over-subscribed with HR.

8. Calendar

- 24th January (After the meeting this date was changed to 31st January)
- 14th March
- 9th May
- 13th June

Meeting closed 6.30pm